

REGULATIONS OF THE INTERNATIONAL PUPPET THEATRE FESTIVAL**"BALTIC PUPPETWHIRL" 2019**

Vyborg/Leningrad region/Russia

«12» November, 2018

1. GENERAL REGULATIONS

- 1.1. These Regulations are to determine the procedure of the International Puppet Theatre Festival "Baltic Puppetwhirl" (hereinafter referred to as "Festival").
- 1.2. Festival organizer – the State Drama and Puppet Theatre "Sacred Fortress" (Vyborg), under the aegis of Union Internationale de la Marionnette "UNIMA Russia"
- 1.3. Festival is held with the financial support of the Ministry of Culture of the Russian Federation, Government of Leningrad Region, and Culture Committee of the Leningrad Region.
- 1.4. Organizational support is provided by Vyborg Municipal Administration.
- 1.5. Ministerial duty is carried out by the Festival Organizing Committee (hereinafter referred to as "Organizing Committee").

2. FESTIVAL AIMS

- 2.1. The Festival is aiming
 - to broaden professional skills of the Festival participants
 - to develop theatre arts
 - to strengthen personal and international relations among the creative individuals and theatre companies
 - to show the audience modern creative trends and tendencies of the puppet theatre
 - to provide an experience exchange and to study modern approaches and achievements of the puppet theatre in different countries
 - to form positive image of Russia, Leningrad region and Vyborg
 - to popularize cultural and historical heritage of the region.

1**3. FESTIVAL DATES**

- 3.1. The Festival will take place from the 15-22 of September 2019.
- 3.2. Festival is hosted by the State Drama and Puppet Theatre "Sacred Fortress" at the address: 188 800, Leningrad Region, Vyborg, ul. Sportivnaya, 4 <http://teatr-vbg.ru/>

4. FESTIVAL ORGANIZING COMMITTEE

- 4.1. Festival Organizing Committee performs the following functions:
 - states Festival Regulations, Festival Program, Festival Budget, prize fund, and Panel of Jury;
 - prepares Festival media plan and promotional content (including Festival brand style, printed materials, promotional merchandizes);
 - approves the list of Festival participants according to received applications;
 - makes a schedule of arrangements and a program of the Festival;
 - submits for approval proposals on the organization and presentation of master classes;
 - provides with theatre platforms, according to the agreed technical rider of the theatre performances participating in the Festival;
 - provides transport service during the Festival;

- provides transfer from airport and railway station (St. Petersburg, Vyborg) to the hotel at the day of arrival, and from the hotel to airport and railway station on the day of departure;
- provides Festival participants and guests with hotel accommodation and 3-time meals;
- prepares Festival Grand Opening and Closing Ceremonies, as well as other events enlisted in the Program;
- arranges advertisement and Festival promotion – press-conferences, “round tables”;
- organizes the audience for the performances and other Festival events, according to the Program;
- ensures compliance with the rules of technical and fire safety during the Festival;
- prepares and submits for approval a report on the use of Festival funds.
- controls and is responsible for holding the Festival.

4.2. Organizing Committee Team (Appendix № 2). – is approved no later than May 15, 2019.

5. REQUIREMENTS FOR THE PARTICIPANTS AND FESTIVAL CONDITIONS

- 5.1. Professional Puppet Theatres from Russia and from countries of the Baltic Rim (namely – Denmark, Estonia, Finland, Germany, Latvia, Lithuania, Norway, Poland, Russia, Sweden) with a competitive performance for any age category are allowed to participate in the Festival on equal terms.
- 5.2. The application for participation in the Festival should contain the following information:
 - Application Form
 - a link to the full video of the performance
 - 3 colored photos of the performance
 - reviews and press notices of the performance
 - Poster
 - Technical rider
- 5.3. Each Theatre shows the declared performance at the Festival two times:
 - First performance in the theatre on the Festival platform.
 - Second performance – guest performance (or one-night stand) on a platform within the Leningrad Region.
- 5.4. The total number of delegation members from one theatre company participating in the Festival should not exceed 6 (six) people.
- 5.5. The Organizing Committee accepts the Application (Participant Application Form - Appendix 1), according to the terms and conditions stated in the Information Letter on behalf of International Puppet Theatre Festival “Baltic Puppetwhirl”. An Information Letter is sent to the theatres of Russia and the Baltic Rim no later than 10 months prior the date of the Festival. The Application for participation in the Festival should be sent the Festival e-mail puppetfest-vbg@mail.ru no later than the date announced by the Festival Organizers in the Newsletter – **May 15, 2019**.
- 5.6. After viewing provided videos of the performances, the Organizing Committee selects performances for the Festival and informs the applicants about submission of their lot into the Festival Program no later than **June 1, 2019**.
- 5.7. Theatres confirm their participation in the Festival before **June 10, 2019**.
- 5.8. Theatres, performances and artistic projects which are for some reason out of the Festival format, but which are of particular artistic interest, could be invited as Festival Guests. Artists, directors, critics, producers and theatre luminary could also be Guests of the Festival.

6. PANEL OF JURY AND AWARDING

- 6.1. The Panel of Festival Jury (Appendix №3) is formed and approved by the Organizing Committee no later than **July 15, 2019**. The Jury consists of theatre directors, theatre critics, producers, theater theorists and artists from Russia, Europe and other countries. The Jury members review the performances of the Festival Program, hold their public discussions, and carry out an open voting to award the performances with Festival awards and prizes (which is registered in official report).
- 6.2. After viewing and discussing the performance, the Jury determines the winner of the Festival in the following nominations:
 - Festival Gran Prix "Best Performance";
 - "Best director";
 - "Best stage designer";
 - "Best Actor";
 - "Best Actress"
- 6.3. The Organizing Committee reserves the right to make changes to the name and number of nominations.
- 6.4. Participating teams are awarded with Festival Diplomas, special prizes and prize money. The Jury has the right to award additional prizes. In addition to the main awards and prizes, other special prizes and awards could be provided by the authorities of the constituent entities of the Russian Federation, the Leningrad Region, cultural establishments, artistic unions, public associations, and the Festival sponsors.

7. CULTURAL PROGRAM

- 7.1. At the Festival opening ceremony, each participating theatre presents its business card (up to 3 min).
- 7.2. Within the framework of the Festival, each participating theatre has to present a master class for younger audience and as an option carry out a creative workshop for colleagues – Festival participants.
- 7.3. The Festival Program (Appendix № 3) should be presented on the website of the Theatre "Sacred Fortress", Culture Committee of the Leningrad Region, across social media platforms and in mass media no later than **July 15, 2019**.

8. PRINTED MATERIALS AND PROMOTIONAL MERCHANDIZES

- 8.1. For Festival promotion the following printed materials are published: Festival booklet, posters, banners, programs, invitations, letters of appreciation and certificates of the participants, badges for participants, sponsors and Festival volunteers.
- 8.2. For the purpose of popularization of the Festival and its theme, promotional merchandizes and exclusive Festival awards are produced. Types of products and design of the award are decided by the Organizing Committee.

9. FESTIVAL MEDIA COVERAGE

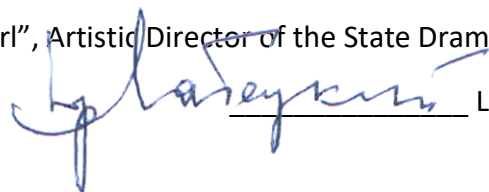
- 9.1. Information about the Festival is widely advertized and covered in the media, including various modern advertising types:
 - outdoor advertising (banners, posters)

- broadcast of news stories
- publication of articles and Festival materials in newspapers and on news websites
- radio programs and radio talk shows

10. FUNDING

- 10.1. Theatres – participants of the Festival undertake the following financial obligations:
- round trip travel expenses of the Festival participants to the Festival location;
 - hotel accommodation and meals for the members of the delegation, exceeding the number of 6 (six) people;
 - transport expenses for delivery of the stage scenery and costumes for the performance to Vyborg;
 - theatre companies from abroad bear expenses for medical insurance, visa processing and registration of foreign citizens.
- 10.2. The Organizing Committee of the Festival provides the participants (a group up to 6 people) with hotel accommodation, meals and transport services throughout the Festival Program, which includes transportation of the theatre companies to the place of their obligatory second performance within the Leningrad region.
- 10.3. Fees to theatres or their representatives for the performance at the Festival are paid (the amount is determined by Festival Organizing Committee)
- 10.4. The Organizing Committee undertakes travel expenses and provides accommodation and meals for the Panel of Jury.
- 10.5. Financial support is provided from Federal budget, budget of Leningrad region and fundraising. The funds received for the needs of Festival are spent according to the Festival income and expenditure estimate, approved by the Organizing Committee.

President of the Festival "Baltic Puppetwhirl", Artistic Director of the State Drama and Puppet Theatre "Sacred Fortress"



Labetskiy J.

Chairman of the Organizing Committee "Baltic Puppetwhirl"



Labetskaya A.



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Appendix № 1

To the Regulations of the International
Puppet Theatre Festival "BALTIC PUPPETWHIRL"
«12» November, 2018

APPLICATION FORM

FOR PARTICIPATION IN THE INTERNATIONAL PUPPET THEATRE FESTIVAL "BALTIC PUPPETWHIRL"

1	Country	
2	Full official name of the Theatre	
3	Theatre Address	
4	Tel/fax	
	E-mail:	
	Website	
5	Full name of the performance	
6	Premiere date	
7	Genre	
8	Age category	
9	Author	
10	Director	
11	Theatre designer	
12	Music by	
13	Choreography	
14	Duration of the performance	
15	Number of acts	
16	Language	
17	Cast (artists playing the characters)	
18	Number of people in delegation (including couples)	
19	Men	
20	Women	
21	Couples	
22	List of delegation	
23	Contact person (Name, contact phone number, e-mail):	
24	Libretto	
25	Delegation coordinator	

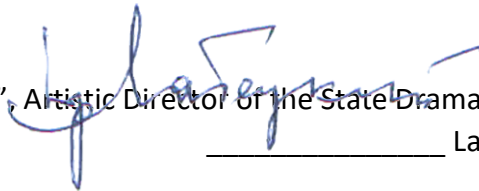
Special Information

<i>Technical requirements for the performance</i>	
Scene depth	
Scene width	
Scene height	
<i>Technical equipment</i>	
Light	

Sound	
Extra conditions	
Total installing time	
Dismantlement time	
Additional important information	

Please send your Application Form and a link to the full video of the performance, 3 colored photos of the play, its posters and reviews no later than May 15, 2019 to the festival e-mail address: puppetfest-vbg@mail.ru

President of the Festival "Baltic Puppetwhirl", Artistic Director of the State Drama and Puppet Theatre "Sacred Fortress"



Labetskiy J.

6

Chairman of the Organizing Committee "Baltic Puppetwhirl"



Labetskaya A.



Appendix № 2

To the Regulations of the International
Puppet Theatre Festival "BALTIC PUPPETWHIRL"
«12» November, 2018

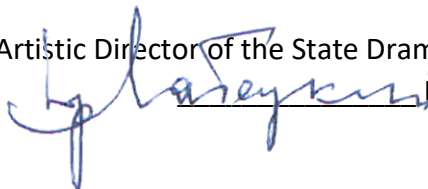
**Organizing Committee
of the International Puppet Theatre Festival
"Baltic Puppetwhirl" - 2019**

APPROVED NO LATER THAN - May 15, 2019

1. President of the Festival, Artistic Director:
2. Chairman of the Organizing Committee:
3. Associate Director on Technical Issues
4. Associate Director on Audience Issues
5. Chief Accountant
6. Production Manager
7. Wardrobe Department Manager
8. Administrator, Literary Director
9. Lawyer
10. Designer/Scene Painter
11. Producer

7

President of the Festival "Baltic Puppetwhirl", Artistic Director of the State Drama and Puppet Theatre "Sacred Fortress"



Labetskiy J.

Chairman of the Organizing Committee "Baltic Puppetwhirl"



Labetskaya A.

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Appendix № 3

To the Regulations of the International
Puppet Theatre Festival "BALTIC PUPPETWHIRL"
«12» November, 2018

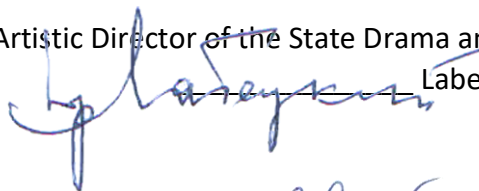
Panel of Jury
of the International Puppet Theatre Festival
"Baltic Puppetwhirl" - 2019

APPROVED NO LATER THAN - July 15, 2019

1. *Full name – occupation, rank*
2. *Full name – occupation, rank*
3. *Full name – occupation, rank*
4. *Full name – occupation, rank*
5. *Full name – occupation, rank*
6. *Full name – occupation, rank*
7. *Full name – occupation, rank*

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President of the Festival "Baltic Puppetwhirl", Artistic Director of the State Drama and Puppet Theatre "Sacred Fortress"



Labetskiy J.

Chairman of the Organizing Committee "Baltic Puppetwhirl"



Labetskaya A.

